



Community Enhancement Grants Grant Evaluation Form

Grant Intake Period: March 2018
October 2018

Organization:	
Partner Organization(s):	
Primary Contact:	
Mailing Address:	Postal Code:
Email:	Phone:
Name of Event:	
Project Start Date:	Project End Date:

1. Provide a brief description of your project/activity:

2. Who is your target group? Did your project/activity reach your target group? How many?

3. Indicate whether you felt the objective/outcomes outlined in the application were:		
Achieved	Partially Achieved	Not Achieved
Please explain:		

4. Do you intend to continue this project/activity, and if so, how do you intend to fund it?

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5. Would you host a similar event in the future? What changes would you make?

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6. At completion of the project indicate whether you were:

On Budget

Over Budget

Surplus of Funds

Please explain:

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7. What obstacles or barriers did you encounter?

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8. What could have been done differently to make the event better/more productive?

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Please submit at least three (3) digital photos of your project/event (2MB or better)

These photos may be used to promote the Enhance PG program.

Submit evaluation form within 30 days of the completion of your project/event.

To submit your application form:

Via email

Step 1: Click the 'SAVE' button and save it to your computer.

Step 2: Compose an email to communitygrants@princegeorge.ca

Step 3: The subject line should read "Grant Application Form".

Step 4: Attach the SAVED application form.

Step 5: Send the email.

Via mail, fax or drop off:

Click "PRINT" to print the application form.

Mail, fax or drop off the completed application form to:

Community Services Department, City of Prince George

Attn: Community Enhancement Grants

1100 Patricia Blvd, Prince George, BC V2L 3V9

Inquiries: 250.561.7798 // Fax: 250.561.7799