



CITY OF  
PRINCE GEORGE

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# JOB DESCRIPTION

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<b><u>JOB TITLE:</u></b>	<b>TRUCK DRIVER 3</b>	<b><u>SCHEDULE:</u></b>	<b>A</b>
<b><u>DIVISION:</u></b>	<b>VARIOUS</b>	<b><u>RATE:</u></b>	<b>TD3</b>
<b><u>DEPARTMENT:</u></b>	<b>CIVIC OPERATIONS</b>		

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## **JOB SUMMARY:**

The incumbent is responsible for skilled work in the operation and minor servicing of heavy-duty trucks and associated equipment including tandem axle dump trucks, tandem axle water trucks and trucks with sander and plow attachments for winter road maintenance. Work is carried out under supervision with operator responsible for carrying out assignments operating relatively independently after receiving instructions from a supervisor. May be responsible for supervision of unskilled workers who assist as labourer or swamper in the operation of the vehicle. Work is evaluated in terms of safe and efficient operation of a vehicle and attainment of desired objectives. Work is differentiated from that of a Truck Driver 2 by the larger size and operating complexity of the vehicle.

## **MAJOR RESPONSIBILITIES:**

- Operates a heavy duty truck in the transportation of construction and maintenance equipment and materials such as dirt, sand, asphalt, rocks, gravel, lumber and pipe to and from construction or maintenance projects as well as hauling snow to snow dumps.
- Drives a garbage truck on prescribed routes and supervises the work of swampers.
- Operates truck with sander and plow attachments in winter road maintenance.
- Checks mechanical condition of truck, performs minor servicing and maintenance and reports mechanical problems to supervisor.
- Maintains simple records with regard to operation of truck.
- Performs related duties.

## **QUALIFICATIONS:**

**Education:** Completion of Grade 12. Unrestricted Class 3 with Air Endorsement.

**Experience:** One year of experience as a Truck Driver 3 or equivalent. Safe work record in regards to equipment & vehicle operation.

**Knowledge and Skills:** Ability to work safely and considerable knowledge and skill in the safe operation and precautions to be taken to avoid accidents in the operating of heavy duty construction and maintenance trucks. Ability to understand and effectively carry out written and oral instructions with a minimum of supervision. Good knowledge of the methods and procedures used in loading, transporting and unloading construction and maintenance materials and supplies. Sound knowledge & skill in snow and ice control methods utilizing sand and plow

attachments on heavy-duty trucks. Knowledge of the geography and street layouts of the City. Reasonable knowledge of the correct methods, procedures, hazards and conditions in and around construction projects as well as the operational limits of the vehicle. Ability to supervise one or more subordinates. Knowledge of WorkSafe BC regulations, occupational hazards and safe work procedures as it relates to the position, including but not limited to: bullying and harassment, working alone and other significant hazards.

Valid BC Driver's License: Yes – Valid BC driver's license, unrestricted Class 3 with Air Endorsement  
Vehicle Usage: Yes – City owned vehicles  
Police Information Check: No  
Baseline Hearing Test: Yes

**Prepared by:** Sean LeBrun, Sandra Caffrey

**Date prepared:** April 2007

**Date revised:**

**Revised by:**