



CITY OF
PRINCE GEORGE

JOB DESCRIPTION

<u>JOB TITLE:</u>	EQ3 BACKHOE OPERATOR	<u>SCHEDULE:</u>	A
<u>DIVISION:</u>	ROADS OPERATIONS	<u>RATE:</u>	EQ3
<u>DEPARTMENT:</u>	CIVIC OPERATIONS		

JOB SUMMARY:

The incumbent is responsible for skilled work in the operation and minor servicing of heavy construction and maintenance equipment, primarily the backhoe, when performing road, construction, maintenance and repair work. The incumbent is required to operate the backhoe in areas where movement is extremely restricted and to work outdoors in all weather conditions. Work is carried out under general supervision and the operator is expected to display considerable independence in the operation of the backhoe after receiving instruction from a Supervisor or Foreman, although the incumbent may work as part of a crew under closer supervision. The work of this class is distinguished from other Equipment Operators in the degree of skill required. Work is evaluated in terms of safe and efficient operation of the backhoe and attainment of desired objectives. Performs related duties as assigned.

MAJOR RESPONSIBILITIES:

Under the general supervision of the Supervisor, Roads Operations or Roads Foreman, completes EQ3 Backhoe tasks such as, but not limited to:

- operating a backhoe in a safe and efficient manner;
- complying with WorkSafe BC standards for safe work practices including excavation & shoring;
- performing routine pre & post trip inspections, maintenance and lubrication;
- maintaining mileage and service records;
- using hand tools for routine maintenance and changing of attachments;
- digging excavations and trenches for pipe installation and/or repairs;
- backfilling excavations;
- operating equipment with high level of accuracy around underground utilities and overhead power lines;
- setting grade while ditching and during culvert replacement as well as for asphalt and concrete work;
- demonstrating knowledge of compaction requirements and related compaction equipment;
- completing snow control as directed;
- operating jack hammer and tamper-compactor;
- spreading and hauling materials;
- demonstrating knowledge of BC One Call protocols;
- directing members of a crew to carry out duties that relate to the operation of the backhoe;
- reporting any damage or malfunctions.

QUALIFICATIONS:

Education: Completion of Grade 12. Unrestricted Class 3 with Air Endorsement.

Experience: One year of previous experience in the Equipment Operator 3 classification with backhoe operation. Safe work record in regards to equipment operation.

Knowledge and Skills: Considerable skill and expertise in the operation of a backhoe particularly when doing ditch maintenance, grading, slope work, compaction and leveling. Skill in operating equipment within close limits of accuracy, requiring a high level of concentration and hand-eye coordination. Demonstrated knowledge of BC One Call protocols. Ability to exercise considerable independence of judgment and action in the operation of the backhoe. Good knowledge of the rules and precautions necessary to avoid accidents in and around work sites and equipment, particularly in high public-use areas. Ability to work within, and contribute to, a collaborative team environment. The ability to deal courteously and tactfully with co-workers, management, and members of the general public. Demonstrated commitment to customer service. Ability to understand and effectively carry out oral and written instructions with a minimum of supervision. The ability to maintain simple records. Sufficient physical strength and stamina to perform heavy manual outdoor work in all weather conditions. Knowledge of WorkSafe BC regulations, occupational hazards and safe work procedures as it relates to the position, including but not limited to bullying and harassment, working alone and other significant hazards.

Valid BC Driver's License:	Yes – Valid BC driver's license, unrestricted Class 3 with air endorsement.
Vehicle Usage:	Yes – City owned vehicles.
Police Information Check:	No.
Baseline Hearing Test:	Yes.

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Revised by: