



CITY OF  
PRINCE GEORGE

---

# JOB DESCRIPTION

---

**JOB TITLE:** ASPHALT RAKER 2                      **SCHEDULE:** A

**DIVISION:** ROADS & FLEET

**DEPARTMENT:** CIVIC OPERATIONS

---

## **JOB SUMMARY:**

Under general supervision, the incumbent is responsible for skilled work on the asphalt paving crew patching and repairing City streets. The work involves preparing sites to be paved including ensuring compaction and setting grade. Using motorized equipment and hand tools to effectively and efficiently pave large asphalt patches to the desired quality, thickness and grade. The incumbent is responsible for overseeing the work of one or more employees in subordinate classifications engaged in asphalt activities. The work of this classification is differentiated from that of an Asphalt Raker 1 by the operation of more complex equipment and duties requiring specialized skills. The employee is expected to exercise considerable independent judgement and action, particularly in specialized tasks. The incumbent is expected to work in a safe manner and follow all applicable safety rules, regulations and procedures. Work is evaluated in terms of safe and efficient operation of equipment, quality of work, and adherence to established standards and procedures. This position involves considerable physical effort and works outdoors in all weather conditions. Performs related duties as required.

## **MAJOR RESPONSIBILITIES:**

**Under the general supervision of a Foreman or Supervisor:**

### **Performs fundamental asphalt trades practices by:**

- operating a skid steer with multiple attachments including a grinder, sweeper and clam bucket to prepare finish grade on the granular base and perform maintenance and related functions;
- painting surfaces with bonding agent to bind seal coat to surface;
- raking hot or pre-mix asphalt mixtures evenly to prescribed grades by using rake, lute and related equipment;
- operating motorized paver and screed to ensure depth, width and grade of asphalt application;
- compacting asphalt with walk-behind or motorized packers or rollers.
- cleaning and maintaining equipment;
- erecting work-site signage and performing traffic control functions;
- supervising the work of one or more helpers, as required;
- operates heavy duty trucks to deliver materials and equipment to and from worksites.

**QUALIFICATIONS:**

**Education:** Completion of Grade 12. Class 3 Driver's License. May be required to upgrade to a Class 1 license depending on divisional need.

**Experience:** Three years of experience in fundamental asphalt practices and previously qualified as an Asphalt Raker 1 or equivalent. Qualified Truck Driver 3 operator or equivalent. Qualified to operate a skid steer with attachments.

**Knowledge and Skills:** Considerable knowledge of the methods, materials, tools and equipment used in fundamental asphalt paving and patching as it relates to maintenance and construction work. Ability to set grade on the granular base and finish asphalt surfaces to prescribed grades in an efficient manner. Ability to read grade stakes and set levels for asphalt grade. Ability to effectively operate the paving machine and screed. Reasonable knowledge of the standard specifications pertaining to asphalt construction work for City projects. Demonstrated skill in the operation of a variety of hand tools and equipment related to asphalt construction. Good knowledge of occupational hazards, safety procedures and applicable safety legislation related to the work. Ability to understand and effectively carry out oral and written instructions with minimum supervision. Ability to exercise independent judgement and action in carrying out assignments. Ability to work within a collaborative team environment. Ability to foster and maintain positive, cooperative working relationships with other City employees. Ability to deal courteously, tactfully and diplomatically with members of the general public. Ability to direct, assign, and supervise the work of less skilled employees engaged in routine asphalt tasks. Sufficient physical strength, stamina and coordination to permit the performance of heavy manual work, primary outdoors throughout the year. Knowledge of WorkSafe BC regulations, occupational hazards and safe work procedures as it relates to the position, including but not limited to: bullying and harassment, working alone and other significant hazards.

Valid BC Driver's License:	Valid BC driver's license – Class 3.
Vehicle Usage:	Yes – City owned vehicles.
Police Information Check:	N/A
Baseline Hearing Test:	Yes

Prepared by: Mick Jones, Sandra Caffrey  
Date prepared: June 2015