



JOB DESCRIPTION

JOB TITLE: Parks Worker 2 – Turf & Construction **SCHEDULE:** A
DIVISION: PARKS & SOLID WASTE
DEPARTMENT: CIVIC OPERATIONS

JOB SUMMARY:

Reporting to the Parks Worker 3 or Foreman this position is responsible for completing work of the following nature with regard to turf construction and maintenance: new landscape, turf repair, minor irrigation repair, over-seeding, fertilizing, sweeping and mowing. Duties also include specific tasks which require skill, ability and specialized training in the application of fundamental trade practices related to the field of turf, landscape, horticulture and the maintenance of City grounds. Oral and written assignments are received from a superior who checks work during progress and upon completion but some independence of action and judgment is required on routine tasks. This position may also direct one or more unskilled or semi-skilled subordinates engaged in routine tasks and may direct contractors. The work involves physical labour, equipment operation, routine inspection, record keeping and report writing. Operation of small-motorized equipment (including a skid steer loader, operating as an EQ2) is required. This position involves considerable physical effort and work in fatiguing positions (bending, kneeling, etc.) on a regular basis. The incumbent is required to work outdoors in all weather conditions. When required, the incumbent will be assisting in the tear down and removal of marginalized camps and may be exposed to unpleasant waste materials and other biohazards in the course of their duties. Performs related duties as required. Seasonal.

MAJOR RESPONSIBILITIES:

Under general supervision of the Parks Worker 3 or Foreman:

Supervises the work of one or more employees by:

- assisting in assigning, directing and inspecting work;
- assisting in monitoring work flow and setting priorities; and
- ensuring that safe work practices are followed and rectifying any unsafe or potentially unsafe situations.

Working in conjunction with the Parks Worker 3 or Foreman, engages in planning activities by:

- assisting in planning and coordinating equipment needs for the area;
- assisting in designing and planning the layout of turf repairs and landscapes;
- assisting in coordinating projects and resources;

- assisting in designing and planning the layout and repairs of construction projects;
- assisting with the preparation, submission and implementation of work plans;
- providing input from an operational perspective on policies and procedures;
- providing recommendations for improved customer service and work efficiencies; and
- maintaining regular communication with supervisors, keeping them fully informed of all non-routine, urgent and/or controversial matters.

Performs administrative tasks by:

- completing a variety of reports concerning operational activities;
- assisting in setting up appropriate maintenance schedules;
- estimating necessary supplies & materials;
- maintaining a variety of records; and
- responding to a wide variety of customer inquiries and requests with courtesy and tact.

Performs physical labour such as:

- assisting with the construction, maintenance and landscaping of landscapes, boulevards, recreational areas and playgrounds, and other construction projects.
- completing turf maintenance tasks including: fertilizing, cutting and trimming, reseeding, and watering;
- weeding flower and shrub beds, mulching tree wells and shrub beds, and setting up irrigations hoses and sprinklers for watering trees, flower and shrub beds;
- assisting with the repair, installation and maintenance of irrigation systems;
- assisting with the repair and maintenance of various sprinkler heads and other watering devices;
- assisting with planting annuals, bulbs, shrubs and trees throughout parks and boulevards;
- assisting in building and repairing of fences;
- maintaining outdoor rinks and tennis courts;
- driving a small truck and operating light equipment, as required;
- using small tools and motorized equipment such as a weed eater, mower, hand power tools, chain saws and other non-power carpentry tools; and
- performing other related duties as required or assigned by a supervisor.

QUALIFICATIONS:

Education: Completion of Grade 12. As a condition of employment, the incumbent must complete of one course in a subject related to the trade from an accredited post-secondary institution within one year of hire. Level 1 First Aid is preferred, or must have the ability to obtain within six months of hire.

Experience: Minimum three years' experience in a field directly applicable to the work. Considerable knowledge of the fundamentals of turf construction and repair. Knowledge of general construction and carpentry repairs. Minimum of one year experience operating a skid steer. Some previous supervisory experience.

Knowledge and Skills: General knowledge of horticultural and arboricultural principles of gardening, landscaping and park maintenance. Knowledge and ability to perform and understand general construction and carpentry repairs. Thorough knowledge of methods, practices, materials, and operation of tools and equipment used in the landscape trade and general

construction. Demonstrated ability to make informed decisions to maximize the health and vitality of the turf grass and landscape construction. Basic understanding of CSA Playground Landscape Structure Guidelines. Ability to supervise, and direct the work of employees and contractors. Strong time management and organizational skills. Strong verbal and written communication abilities. Demonstrated commitment to customer service and the ability to respond efficiently and professionally to customer requests. The ability to deal courteously and tactfully with co-workers, management, and the public. Ability to work within, and contribute to, a proactive team environment. Knowledge of the rules and precautions necessary to avoid accidents in and around work sites and equipment, particularly in high public-use areas. Demonstrated ability to use and operate the tools and equipment used in the turf grass and construction trades in a safe and efficient manner. Ability to climb ladders and be comfortable working with heights. Sufficient physical strength and stamina to perform heavy manual outdoor work in all weather conditions. Knowledge of WorkSafe BC regulations, occupational hazards and safe work procedures as it relates to the position, including but not limited to bullying and harassment, working alone and other significant hazards.

Valid BC Driver's license: Yes – Valid BC Driver's License, Class 5, full privilege.
Vehicle Usage: Yes – City owned vehicles.
Police Information Check: Must be able to obtain and maintain a clear Police Information Check for offences related to the position.
Baseline Hearing Test: Yes

Prepared by: Environmental Services Division
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